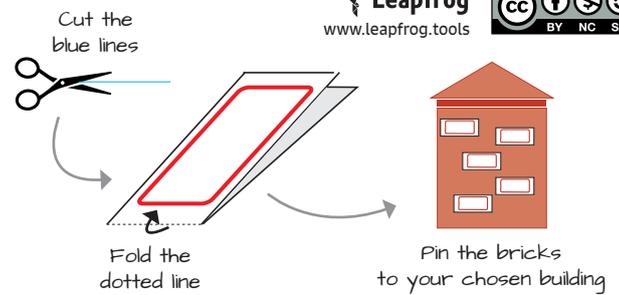


Building Bricks Guidelines

The **bricks** are a **metaphor** for the things a **new team** need to consider for **working together effectively in a building**.

The **team** should come up with fun/interesting **headings** and **subtitles** for the **categories** and an **activity to help them work together**.

This **sheet contains examples** you can use but we **challenge** you to think of your own



Team Activity example:
Using the floorplan to identify things such as emergency exits/fire extinguishers.

Keeping Safe

Health & Safety

Team Activity Example:
A Google Doc type document which lists all equipment in the building. Any new equipment which is needed. Create outlook calendar to make a booking diary for equipment.

Bits & Bobs

Resources & Equipment

Team Activity Example:
List of where to find premise management documents. If digital this would include hyperlinks.

Keeping Legal

Premise Management

Activity Example:
Establishing ground rules/social contract around the building.

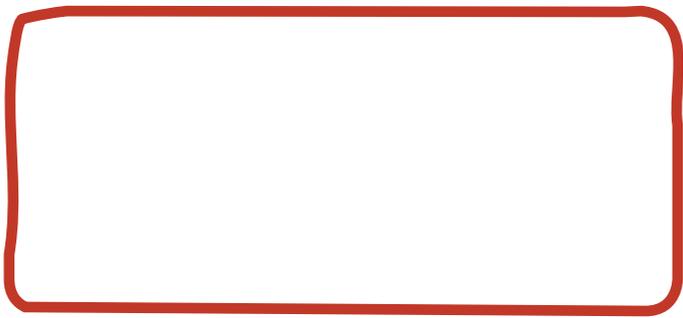
Brews & Brooms

House Keeping

Activity Example:
Discuss how to layout space. What rooms, what are they fit for, who's using and who's booking.

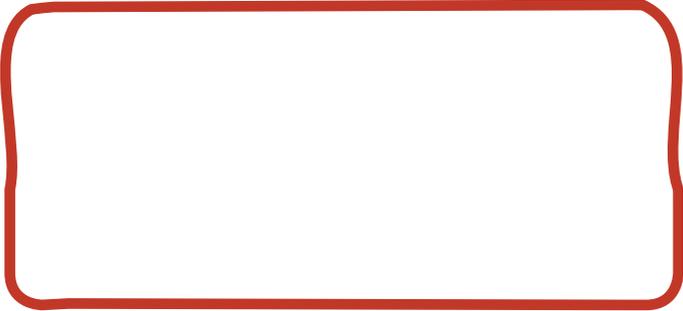
Space

Shared or Booked



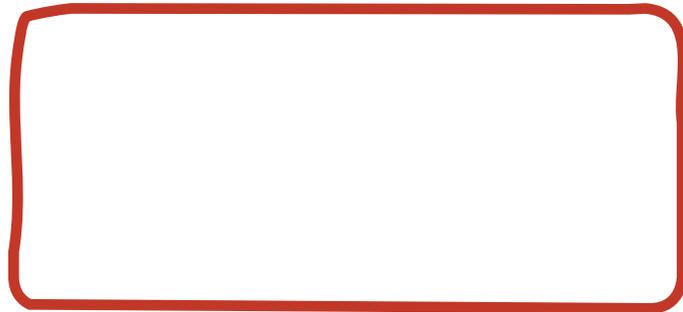
Keeping Safe

Health & Safety



Everyone & Anyone

Service Users



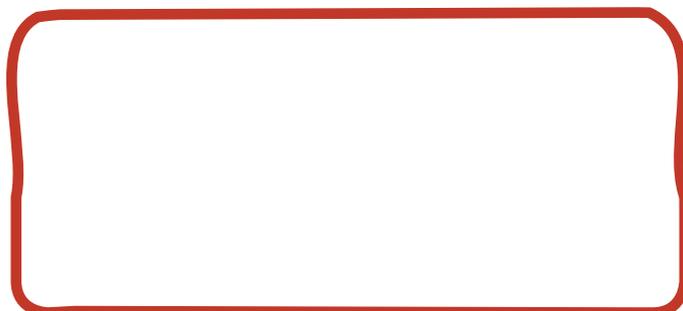
Bits & Bobs

Resources & Equipment



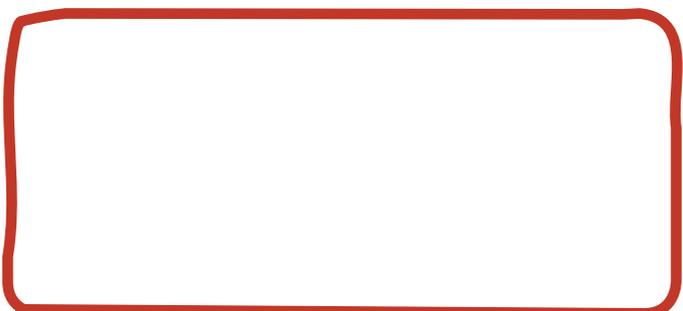
Keeping Legal

Premise Management



Brews & Brooms

House Keeping



Space

Shared or Booked

